



# CHARLOTTE FIRE DEPARTMENT

## FIRE PREVENTION BUREAU

### APPROVED FIRE WATCH LOG

This Fire Watch Log shall be maintained by on-site fire watch staff when any fire protection and/or life-safety system, or portion there-of, is rendered out of service due to damage and/or emergency repair, planned impairments, etc. This fire watch log shall be made available to fire official upon request.

Date of Fire Watch: \_\_\_\_\_ Fire Watch Staff: CFD Personnel \_\_\_ On-Site Security \_\_\_

Facility Name: \_\_\_\_\_ Address: \_\_\_\_\_

Names of fire watch personnel: \_\_\_\_\_

Purpose of Fire Watch: Planned Impairment \_\_\_ Repair \_\_\_ Public Event (show, concert, etc.) \_\_\_

Name of Event (sporting event, concert, play, etc.) if applicable: \_\_\_\_\_

#### Start of Fire Watch

Time: \_\_\_\_\_ Central Station Notified \_\_\_ Spoke To: \_\_\_\_\_

**You must register your system impairment at [charlottefire.org](http://charlottefire.org) (Click on the "Keeping You Safe" tab, move the mouse to "Fire Prevention Bureau" and choose "Register a Fire Alarm System Impairment" from the menu that appears to the right).**

#### Systems and/or Devices Disabled

**Fire Alarm:** Audio/Visual \_\_\_ Detection (smoke, heat, etc.) \_\_\_ Both \_\_\_ Other \_\_\_\_\_

Affected Floors/Area: \_\_\_\_\_

**Fire Suppression:** Fire Sprinklers \_\_\_ Specialized Systems (i.e. CO2, dry chemical, clean agent, etc.) \_\_\_

Affected Floors/Area: \_\_\_\_\_

Floor/Area(s) Patrolled	Time of Hourly Patrol	Signature

Continue on Separate Sheet if Necessary

#### End of Fire Watch

Time: \_\_\_\_\_ Central Station Notified \_\_\_ Spoke To: \_\_\_\_\_

**Note: If fire watch will extend beyond previously registered time, you must re-register your impairment.**